



February 17, 2022 | 3:00 PM

Orchard Creek Media Room

All Committee Motions - highlighted in yellow

minutes align to meeting agenda

Steering Committee Board Members Present:

- Chairperson ~ **Cindi Underwood**
- Secretary ~ **Sidne George**
- Communications Coordinator ~ **Diane Ferrari**
- Recreational Play Coordinator ~ **Linda Swinton**
- Training Administrator ~ **Mel Switzer**
- Mentor/Member Coordinator ~ **Carol Critch**
- Webmaster ~ **Ross Underwood**
- Competitive Play Coordinator ~ **Eric Crisp**
- Equipment Manager ~ **Tom Jasper**

Steering Committee Board Members Absent:

- Treasurer/Membership Chairperson ~ **Chip Hill**
- Social Activities Coordinator ~ **vacant**
- Email Coordinator ~ **Doug Blanchard**

Guests:

- **June Bourn**

At 3:00 PM, Cindi Underwood, Chairperson, called the meeting to order.

Candidate Appointments - voted in for 2022 Steering Committee

- 1) Terri Vallis – Social Activities Coordinator – 1 year term
 1. **Motion** by **Sidne**
 2. Second by **Diane**
 3. Unanimous approval

Secretary Report – Sidne George

- The January 2022 minutes were approved via email.
- Umpqua Bank requires Steering Committee signatures for the transfer from our former treasurer, **Mike Mosca**, to **Chip Hill** (and **Cindi** and **Sidne** as secondary). The signatures were received by all present.

Wednesday Play Schedule – Open Discussion – Carol Critch

1) Wednesday Nights – Low Attendance

The last 5 Wed nights rec ball members have not used the pool. They have 2 nets available at 5:20.

- Suggestion:
 - switch Wed Rec C and Thu L4 team nights
 - still keep the Wed Rec time at 5:20pm
- **Carol** is concerned the pool time may be taken away from us if we don't have anyone join. However, the weather may have something to do with the poor attendance.
- Will table this subject.
- **Linda** will want to take it to the Rec Sub Committee.

Treasurer & Membership Report – Chip Hill

Chip provided all of the following via email.

January 2022 Minutes Amendments

- 1) The committee discussed and voted to accept the **SCLH VB Proposed Budget** for 2022, originally sent to the Steering Committee 1/7/22.
 - a. **Scotty** did think the \$800 amount estimated for **Other Social Event Expenses** is probably low.
 - b. We voted to accept the below submitted budget without Scotty's correction of the "Other Social Event Expenses" amount. It uses the 2021 budget as a guide, but the 2021 numbers turned out to be so far off, that both **Mike Mosca** and I [**Chip**] reworked the amounts to what was presented at the meeting and is attached here.

SCLH WVB Proposed Budget - 2022

1/1/2022 through 12/31/2022 Using SCLH WVB Budget 2021

1/3/2022

Category	Actual	2022 Budget	Difference
INCOME	0.00	5,000.00	-5,000.00
Fall Fling admission	0.00	2,000.00	-2,000.00
Member Dues	0.00	3,000.00	-3,000.00
New Members	0.00	600.00	-600.00
New Through Next Year	0.00	300.00	-300.00
Renewing for Current Year	0.00	600.00	-600.00
Through Next Year	0.00	1,500.00	-1,500.00
EXPENSES	0.00	4,600.00	4,600.00
Admin-Supplies	0.00	600.00	600.00
Equipment-Maintenance	0.00	600.00	600.00
One-Time Major Expense (Unknown)	0.00	300.00	300.00
Social Event Expenses	0.00	2,800.00	2,800.00
Fall Fling	0.00	2,000.00	2,000.00
Other Social Event Expenses	0.00	800.00	800.00
Training	0.00	100.00	100.00
Website Hosting Fees	0.00	200.00	200.00
Net Difference:	0.00	400.00	-400.00

2) **Chip** also presented other reports emailed to SC members on 1/7/22 and 1/19/22 including;

- Income/Expense by Category 2021
- 2021 Transaction Report
- Financial Transactions Since last Steering Committee Meeting
- SCLH WVB Proposed Budget for 2022

Treasurer's Report

- **Membership Report** (see below)
- We need to update the **Membership Application**, both in hard copy form as well as on the website to remove **Mike Mosca's** name and address and either leave it blank or replace it with mine; Chip Hill, 1870 Cliff Swallow Ln.
- **Financial Activity Since the Last Steering Committee Meeting 1/ 20/ 2022 – 2/17/2022** (see email attachments sent 2/10/2022 - below)

Banking Summary Since Last Steering Committee Meeting

Financial Transactions Since Last Steering Committee Meeting

Budget and Actual to date (note - it should read "Using SCLH WVB Budget 2022" in the second line)

Current **Bank Balance** \$5350.18

- **UMPQUA Banking Update**

We discovered a couple more items we need to change in the transfer of bank account signatories from our previous Treasurer, **Mike Mosca**, to the new Treasurer (Chip).

- Apparently, Claudia Bernt, who was at one time Treasurer and then Chairperson of the Steering Committee is still listed on our bank account. Our meeting minutes need to reflect that both Claudia Bernt and **Mike Mosca** are to be removed from the account. **Motion required**
- I would like to be issued a debit card to allow me the option of accessing the UMPQUA ATM if needed. The minutes will need to reflect my title and name; Treasurer, Charles F Hill, Jr. **Motion required**
- I emailed an application to **Sidne** and **Cindi**, which the bank representative, Ruby Madriz, will need to have before scheduling our appointment.
- The January minutes preferably need the signatures of the entire SC or at least the Chairperson and Secretary of the board. We'll also need the February minutes with at least **Sidne's** and **Cindi's** signatures. These also need to be submitted to Ruby Madriz before we can schedule. *(Cindi, would you bring a printout of Sidne's minutes for the SC members to sign? Thanks!)*
- The request for the change needs to originate with the current owner of the account, **Mike Mosca**, and he has initiated this.
- Once Ruby Madriz has this information, she will make the appointment with the four of us.

2022 Membership

	Jan	Feb
New members	3	5
Level 6	22	23
Level 5	23	23
Level 4	19	20
CRB (Competitive Recreational Ball)	14	15
Recreational	40	39
Inactive	34	34
Total	155	159

Banking Summary Since last Steering Committee Meeting

1/20/2022 through 2/10/2022

2/10/2022

Category	1/20/2022- 2/10/2022
INCOME	
Member Dues	
New Members	60.00
TOTAL Member Dues	60.00
TOTAL INCOME	60.00
EXPENSES	
Admin-Supplies	103.47
Equipment-Maintenance	151.14
TOTAL EXPENSES	254.61
OVERALL TOTAL	-194.61

Budget and Actual to Date 2022 - 2022

1/1/2022 through 12/31/2022 Using SCLH WVB Budget 2021

2/10/2022

Category	Actual	2022 Budget	Difference
INCOME	320.00	5,000.00	-4,680.00
Fall Fling admission	0.00	2,000.00	-2,000.00
Member Dues	320.00	3,000.00	-2,680.00
New Members	100.00	600.00	-500.00
New Through Next Year	0.00	300.00	-300.00
Renewing for Current Year	220.00	600.00	-380.00
Through Next Year	0.00	1,500.00	-1,500.00
EXPENSES	317.45	4,600.00	4,282.55
Admin-Supplies	103.47	600.00	496.53
Equipment-Maintenance	187.74	600.00	412.26
One-Time Major Expense (Unknown)	0.00	300.00	300.00
Social Event Expenses	0.00	2,800.00	2,800.00
Fall Fling	0.00	2,000.00	2,000.00
Other Social Event Expenses	0.00	800.00	800.00
Training	26.24	100.00	73.76
Website Hosting Fees	0.00	200.00	200.00
Net Difference:	2.55	400.00	-397.45

Financial Transactions Since last Steering Committee Meeting

1/20/2022 through 2/10/2022

2/10/2022

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
BALANCE 1/19/2022									5,544.79
1/21/2022	SCLHWVB ...	1308	S Cindi Underwood Ink cartridge		Admin-Supplies				-103.47
			Comp blue balls		Equipment-Maintenance				-151.14
2/8/2022	SCLHWVB ...	DEP	S Member Dues f...	Lynn Grisler - cash	Member Dues:New Me...				20.00
				Susan Shanelec - cash	Member Dues:New Me...				20.00
				Duane Kananui - cash	Member Dues:New Me...				20.00
1/20/2022 - 2/10/2022									-194.61
BALANCE 2/10/2022									5,350.18
TOTAL INFLOWS									60.00
TOTAL OUTFLOWS									-254.61
NET TOTAL									-194.61

Recreational Play – Linda Swinton

1) Sandy is doing so well!

- Linda visited **Sandy**. She is home and getting a lot better.

Competitive Play – Eric Crisp

1) Gene LaFaunce Memorial Tournament

- Scheduled for Mar 7-10, in Gene's honor


2) Shortened Ranking Period

- Eric reported this went well and was well-received

New Member / Mentor Coordination – Carol Critch

1) Saturday attendance is picking up

2) Level 4 Roster

- The number of players has increased for a  roster of 25.

Social Committee – Terri Vallis

1) Survey Results

- 19 surveys were received.
- The most popular votes were for all the events we are planning below.
- See Appendix for all results.

2) Planned Events

Mar / Apr	Street Party	TBD
May 6	Cinco de Mayo Fiesta	5-8pm Pavilion
Jun 12	Outdoor Volleyball	5:20-7:30 OC Lap Pool
Jul 10	Outdoor Volleyball	5:20-7:30 OC Lap Pool
Aug 28	Corn Hole Tournament	11am-2pm 11:30 Tournament McBean Park
Oct 7	Fall Festival	5-8pm Pavilion

- More details to follow regarding ticket costs and budget estimates.
- **Terri** commented we may need to increase the Social budget to put on some nice events. She said, [paraphrasing] “Bringing people together is what I like, and it will draw us together. Maybe this will be what fills the nets.”

Communications – Diane Ferrari

1) Club Expo

- Mar 29 10am-1pm is the Lincoln Hills Club Exposition
 - Our club will definitely participate
- **Diane** requested the Clubhouse windows for us to display our club – for the month of April

2) Deadlines

- Need 2 months in advance to get dates or event information in for the Compass and Sun Senior News
- The Steering Committee is pleased with the article in the Compass

Equipment – Tom Jasper

- 1) **Tom** said it's good to be back, and thank you for the get-well card from the club
- 2) Discussion re: possibly changing the court size

3) Equipment Issues

Tom asked what needs to be fixed. A few issues were given, though this is not all inclusive:

Underinflated blue balls

Outdoor net

Line holders – check the bungies at the end

Is the Short court the correct size?

Center Divider Net – eventually needs to be replaced

Webmaster – Ross Underwood

1) Updating Website

- **Ross** has been updating the Website initial plans are to update the website club documents, and create an online membership form
- **Ross** will update the What's Happening Calendar
- The Club Directory is probably the most out of date

Training – Mel Switzer

1) Special Event – Hosting William Jessup University Women's Volleyball Team

- Monday, Feb 28 6:15pm – **Level 6 vs WJU (8-10 WJU players)**
- Orchard Creek
- Signs up on the doors
- Spectator chairs
- Videographer Pete will be videotaping
- Thursday, Mar 3 6:15pm – **Level 4 and 5 vs WJU (12-13) WJU players)**

2) Gene LaFaunce Tournament

- Discussed purchasing beach towels with our logo – for the 8 winners. It will cost \$120 per tournament. Did not move forward with this proposal.
- Discussed charging \$5 to play in the tournament to cover the towels and possibly 2 refs (\$100 each night cost). Did not move forward with this proposal.

3) Lincoln High School

- **Mel** is working to the Volleyball Coach to schedule him as a guest speaker for our club members attending Training Night. Tuesday, TBA

Email – Doug Blanchard

Doug was absent.

New Business – Cindi Underwood

1) Out of Bounds

- Discussion re: definition of out of bounds
- How to change perspective, need definitive rules
- Will be on next month's agenda, Steering Committee Mar 2022
- **Mel** asked why the Kilaga lights are so dim. Eric volunteered to take this issue to **Deborah**.

Cindi adjourned the meeting at 5:04 pm.

Results from Social Committee Survey

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Steering Committee Signatures

Acceptance of January 20, 2022 Meeting Minutes

Cynthia M Underwood, Chairperson

Charles F. Hill, Jr, Treasurer / Membership

Sidne S. Clark George, Secretary

Diane Ferrari, Communications Coordinator

Linda Swinton, Recreational Play Coordinator

Mel Switzer, Training Administrator

Carol Critch, Mentor/Member Coordinator

Ross Underwood, Webmaster

Eric Crisp, Competitive Play Coordinator

Tom Jasper, Equipment Manager

Doug Blanchard, Email Coordinator

Terri Vallis, Social Activities Coordinator