

Lincoln Hills Water Volleyball Steering Committee Minutes

January 20, 2022 | 3:00 PM

Orchard Creek Media Room

(All Committee Motions - highlighted in yellow)

Steering Committee Board Members Present:

- Chairperson ~ **Cindi Underwood**
- Treasurer/Membership Chairperson ~ **Chip Hill**
- Secretary ~ **Sidne George**
- Communications Coordinator ~ **Diane Ferrari**
- Recreational Play Coordinator ~ **Linda Swinton**
- Training Administrator ~ **Mel Switzer**
- Mentor/Member Coordinator ~ **Carol Critch**
- Webmaster ~ **Ross Underwood**
- Competitive Play Coordinator ~ **Eric Crisp**

Steering Committee Board Members Absent:

- Social Activities Coordinator ~ **vacant**
- Email Coordinator ~ **Doug Blanchard**
- Equipment Manager ~ **Tom Jasper**

Guests: **Scotty Humphrey, club member**
 Bruce Johnson, club member

At 3:00 PM, Cindi Underwood, Chairperson, called the meeting to order.

Candidate Appointments - voted in for 2022 Steering Committee

- 1) Doug Blanchard – Email Coordinator – 1 year term
 1. **Motion** by **Mel**
 2. Second by **Carol**
 3. Unanimous approval
- 2) Tom Jasper – Equipment Manager – 1 year term
 1. **Motion** by **Eric**
 2. Second by **Mel**
 3. Unanimous approval

- 3) **Chip** Hill – Treasurer / Membership – 1 year term
 1. **Motion** by **Carol**
 2. Second by **Eric**
 3. Unanimous approval
- 4) **Ross** Underwood – Webmaster – 1 year term
 1. **Motion** by **Chip**
 2. Second by **Eric**
 3. Unanimous approval
- 5) **Sidne** George – Secretary – 1 year term
 1. **Motion** by **Eric**
 2. Second by **Carol**
 3. Unanimous approval

Roundtable Discussion

Revisit #2020 Club Goals

Cindi and **Ross** briefly reviewed the topics recorded from a brainstorming session in the Month 2020 Steering Committee meeting, prior to the Covid shutdown. See Appendix for detail.

Discussion of #reVision 2022 Club Goals

1) Suggestion Box

- **Sidne** suggested we supply pre-printed cards at both pools, for members to report needed equipment fixes, and any other club-related suggestions

2) Member Retention

- The committee is interested to understand the reason(s) why the membership count dropped with the 2022 renewal.
- A suggestion was made to contact club members who did not renew. **Ross** asked **Mel** to present to the Steering Committee next month, a proposed plan for an ‘exit interview’.
- **Cindi** suggested a large number of people signed up after the Covid restrictions were lifted, not knowing if water volleyball was the *right* sport for them. They were just anxious to get out and do something! We are now suggesting we market the “Free Saturday” option, for a potential member to try it out before committing as a club member.

3) Blocking the Sun

- **Diane** suggested we use a banner with suction cups (or similar) to put up on the glass wall to block the sun. **Cindi** indicated we will wait for **Deborah McIlvain** to present the banner she has agreed to pay for to cover our equipment from view. This banner may take care of the issue.

4) Guest Speaker

- Guest club member **Bruce Johnson** asked to speak to the Steering Committee
 - He shared one comment about members leaving, that there is a difference between recreational and blue ball players leaving. This was not expanded upon.
 - Bruce also thanked the club for being so welcoming.
 - He was pleasantly surprised to hear from **Carol Critch** the day after he submitted his club interest form.
 - As Chief Curling Instructor for Northern CA, **Bruce** commented we are doing a great job with our training program.

Tuesday Schedule Discussion

Move Competitive and Recreational Training Night to 4th Tuesday of each Month

New Tuesday Schedule

1st Tuesday – Skills & Drills: Coach **Mel**

2nd Tuesday – Ladies Night: Recreational Committee and Harriet Rogers

3rd Tuesday – Skills & Drills: Coach **Mel**

4th Tuesday – Training: Coach **Mel** (both Rec & Comp)

5th Tuesday – TBA (Mar, May, Aug, Nov)

1. **Motion** by **Linda** to accept the new schedule above
2. Second by **Carol**
3. Unanimous approval

Secretary Report – Sidne George

Sidne had nothing to report, since the last meeting was November 2021 and **Colleen Mosca** published the approved minutes.

Treasurer & Membership Report – Chip Hill

Chip updated the group on the following statistics.

1) Membership Report

New	3
Level 6	22
Level 5	23
Level 4	19
CRB (Competitive Recreational Ball)	14
Recreational	40
Inactive	34
Total	155

2) Treasurer Reports

Banking Summary Since last Steering Committee Meeting

11/11/2021 through 1/20/2022

1/19/2022

Category	11/11/2021- 1/20/2022
INCOME	
Member Dues	
New Members	40.00
New Through Next Year	120.00
Renewing for Current Year	220.00
Through Next Year	1,500.00
TOTAL Member Dues	1,880.00
TOTAL INCOME	1,880.00
EXPENSES	
Equipment-Maintenance	52.64
Social Event Expenses	159.18
Training	26.24
TOTAL EXPENSES	238.06
OVERALL TOTAL	1,641.94

2021 SCLH WVB Budget and Actual - Last year

1/1/2021 through 12/31/2021 Using SCLH WVB Budget 2021

1/19/2022

Category	Actual	2021 Budget	Difference
INCOME	4,600.00	500.00	4,100.00
Fall Fling admission	1,620.00	0.00	1,620.00
Member Dues	2,980.00	500.00	2,480.00
New Members	880.00	200.00	680.00
New Through Next Year	520.00	0.00	520.00
Renewing for Current Year	0.00	0.00	0.00
Through Next Year	1,580.00	300.00	1,280.00
EXPENSES	5,627.74	1,800.00	-3,827.74
Admin-Supplies	230.06	700.00	469.94
Equipment-Maintenance	246.95	500.00	253.05
One-Time Major Expense (Unknown)	2,150.52	200.00	-1,950.52
Social Event Expenses	3,000.21	300.00	-2,700.21
Fall Fling	2,157.01	0.00	-2,157.01
Other Social Event Expenses	843.20	300.00	-543.20
Training	0.00	100.00	100.00
Website Hosting Fees	0.00	0.00	0.00
Net Difference:	-1,027.74	-1,300.00	272.26

The current bank balance is **\$ 5,544.79**

3) 2022 Budget

- There was some discussion regarding **Scotty Humphrey's** suggestion to increase the Social Budget.
- There was also some discussion regarding the budget for equipment. **Cindi** asked that we wait until approximately April to revisit the need to build a new divider net.

The Steering Committee decided to keep the 2022 budget the same as 2021.

1. **Motion** by **Mel** to keep the same 2021 budget with no changes for 2022
2. Second by **Eric**
3. Unanimous approval

4) UMPQUA Banking

Process to Change LHWVB Club Signatories

The following must be completed before we can set up the appointment to make the changes.

1. The minutes will need to show the full name and title of the current signer who is to be removed from the account.
2. The minutes need to have the full names and titles of the individuals who will be the new signatories.
3. The minutes need to specifically list the names and titles of individuals who will need debit cards. Do we need any beyond the Treasurer?
4. The minutes need to be preferably signed by the entire Steering Committee, but at least by the President (Chairperson?) and Secretary of the Steering Committee.
5. The attached forms need to be filled out by the new signatories and submitted before the appointment can be made.
6. The signed minutes need to be submitted before the appointment can be made.
7. The request for the change needs to originate with the current owner of the account, Michael Mosca. His phone number will be required.
8. Once the bank representative has all this information (s)he will make the appointment with the current treasurer, new treasurer and additional signatories..

1. Current Treasurer: **Michael Mosca**
2. New Treasurer as of Jan 1, 2022: **Charles F. Hill, Jr.**
Additional signatories:
 - 1) **Cynthia M, Underwood** – Chairperson
 - 2) **Sidne S, Clark George** – Secretary
3. Debit card for Treasurer only at this time
4. See Steering Committee signature page in Appendix

1. **Motion** by **Mel** to accept the additional signatories above
2. Second by **Diane**
3. Unanimous approval

Recreational Play – Linda Swinton

1) Tuesday Nights – not enough recreation players

- **Linda** stated that some rec players were not happy about being sent home when there are not enough Rec players to field a net. She proposed that the majority rules, [meaning] if play is blended into one net, then the majority (either blue ball or rec ball players) determine which ball will be used, allowing all players to play to avoid sending players home.
- **Cindi** stated the new Tuesday Night schedule should alleviate this issue.
- **Bruce Johnson** asked that we advertise what will be covered in the Skills & Drills, and Training nights.

2) Monday Night Competitive Rec Play

- **Linda** commented that we have been proactive by sending players in excess of 8 on 8 on the team net over to the Rec net for support.

Competitive Play – Eric Crisp

1) Shortened Ranking Process

- Spring Rankings are half way through and the first time implementing the shortened ranking process. The feedback from CPSC is positive for the new changes.

2) Level 4 Roster

- Level 4 is the 'gateway' to competitive water volleyball. There are new members interested in competitive and wish to bypass the traditional recreational progression. To accommodate these new members, the CPSC (Competitive Play Sub Committee) proposed to continue the Level 4 roster at 26 indefinitely.
- **Linda** objected to the Level 4 roster increasing at all because the Recreational Subcommittee sees no need for the increase. She stated that increasing the roster to 26 is arbitrary, and suggested a compromise of increasing the Level 4 roster to 24.

1. **Motion** by **Sidne** to accept this proposal: Level 4 26-player roster
2. Second by **Mel**
3. Motion passed, though **Linda** voted against the motion

3) Gene LaFaunce Memorial Tournament

- Scheduled for Mar 7-10, in Gene's honor
 - 1. **Motion** by **Carol** to accept this proposal – 26-player roster
 - 2. Second by **Mel**
 - 3. Unanimous approval

4) Tournament Director

- A Tournament Director position will be formed under the Training Coordinator. This will not be a board position.
- The Tournament Director will be responsible for holding the tournaments for both competitive and recreation leagues.
- **Mel** agreed to take on this responsibility and **Bruce Decker** has agreed to be our first appointed Tournament Director.

5) Carrying and Holding

- The CPSC discussed the need to address carrying and holding. This will be a priority to promote in the coming months including sending out the rules, self-calling, and member enforcement, supported by board members and upper level players

New Member / Mentor Coordination – Carol Critch

1) Recognizing Coach Mel

- **Carol** recognized **Mel** by presenting him with a Coach T-Shirt, designed by **Carol** and created by **Dash Duncan**, one of our newer club members.

2) Membership Forms

- **Carol** has revised a few forms.

3) Free Saturday Program

- **Carol** is actively marketing this program, essentially to invite potential members to try water volleyball out on Saturday before committing to membership.

Communications – Diane Ferrari

1) Publications

- **Diane** recognized **Scotty** for his excellent training regarding the two publications. She was thrilled with the picture of our last tournament winning team, published in the Sun City News. She also thanked **Ross** for his help.
- The Steering Committee is pleased with the article in the Compass.

Equipment – Tom Jasper

Tom was absent. He will report next month.

Webmaster – Ross Underwood

1) Updating Website

- Initial plans are to update the website club documents, and create an online membership form

Training – Mel Switzer

1) Special Event – Hosting William Jessup University Women's Volleyball Team

- Monday, Feb 28 6:15pm – **Level 6 vs WJU**
- Thursday, Mar 3 6:15pm – **Level 4 and 5 vs WJU**
- **Cindi** to get final approval from **Deborah McIlvain**
- **Cindi** suggested advertising in the E-News

2) Lincoln High School

- **Mel** is talking to the Volleyball Coach to schedule him as a guest speaker for our club members attending Training Night. Monday, TBA

Email – Doug Blanchard

Doug was absent.

New Business – Cindi Underwood

1) Kilaga Lighting

- **Mel** asked why the Kilaga lights are so dim. **Eric** volunteered to take this issue to **Deborah**.

2) Social Coordinator Position

- **Cindi** announced that **Terri** Vallis volunteered to fill the Social Coordinator position and will join the Steering Committee in that capacity. **June** Bourn volunteered to assist, but will not be an SC member. More information to follow.

Cindi adjourned the meeting at 5:10 pm.

Appendix

Revisit #2020 Club Goals

CLUB NEED	TASK	ASSIGN / VOLUNTEER TO	MEASURE OF IMPORTANCE High-Med-Low				PRESENTED BY	COMPLETED
			High (3)	Med (2)	Low (1)	TOTAL		
Fill all nets with players each time we play	Create a signup sheet for non-team recreational and competitive play so that all players will have better information on when to show up to play. The recent cancellation of play due to lack of attendance was discouraging to players at all levels	Ross Underwood	10			30	Jim Puthuff	YES
Recruit new members	Work with the Pickleball club to bring in new members in a similar way to how we worked with the Tennis Club recently	Mike Mosca	10			30	Mike Mosca	
Recruit new members	Work with the fitness center staff to post our recruitment banner that can be posted in the locker rooms or poolside above our storage lockers	Eric Crisp	10			30	Eric Crisp	
Recruit new members	Take advantage of the Activities desk offer for one-month free use of a display case at Orchard Creek. The display case could contain a ball, pictures, posters, videos and other marketing material	Ross Underwood	10			30	Rosemary Elston	YES
Recruit new members	Post a flyer for our club along with the other flyers that appear on the boards at Kilaga and Orchard Creek Lodge	Rosemary Elston	10			30	Rosemary Elston	YES
Fill all nets with players each time we play	Update the current play schedule to optimize net time for the most players	Ross Underwood	10			30	Kim Bovee	YES
Become more positive toward one another	Be more sportsmanlike and compassionate toward other players	All SC Members	10			30	Brenda Fogg	ON GOING
Recruit new members	Allow new member recruits to play without applying or paying for their membership dues ... sort of a try before you buy approach ... Saturdays were mentioned as a good day to allow potential new member play	Ross Underwood	10			30	Ross Underwood	YES
Other ideas	Provide free or discounted club apparel to market our club and spend club funds to the benefit of all members	Ross Underwood	10			30	Ross Underwood	
Become more positive toward one another	Give recognition to those members acting in a sportsmanlike way, perhaps with an "on the spot" award or email note or website posting		8	2		28	Jim Puthuff	
Recruit new members	Hire a professional videographer to create a quality video to showcase our club, then distribute the video through the activities and lifestyle desk, our club website and Facebook account		8	2		28	Ross Underwood	
Fill all nets with players each time we play	Survey upper level players to discover why they don't participate in recreational play and then work to overcome the obstacles so that more competitive players will play with the recreational players		7	3		27	Eric Crisp	
Other ideas	Distribute the member survey on hard copy to increase participation and receive suggestions from the members who did not respond to our online survey		6	4		26	Rosemary Elston	
Other ideas	Perform exit interviews with members who are dropping out this year to discover their opinions and report our findings to the Steering Committee later		6	4		26	Mel Switzer	
Fill all nets with players each time we play	Make Saturday all recreational play for both the early and late Saturday sessions to encourage fun and club comradery		8		2	26	Ross Underwood	
Recruit new members	Offer incentives to our current members who bring in new members. The incentives could include a gift card, cash value or recognition. The chances of winning the incentive could include a clause where the more members you bring in the better your chances to win		3	5	2	21	Cindi Underwood	
Fill all nets with players each time we play	Even though we have 100+ players, we are not filling the nets. We could offer an incentive to play. The incentive could be cash, a gift card or club apparel. The more you play the better your chances to win!		3	5	2	21	Cindi Underwood	
Become more positive toward one another	Identify group leaders in the water prior to play who will facilitate sportsmanlike participation and deal with issues related to balanced nets or the level of play which could cause injury to our players		1	6	3	18	Linda Swinton	
Other ideas	Conduct a 50/50 raffle to benefit our club and distribute club funds to the benefit of all members		3	2	4	17	Russ Palchak	
Fill all nets with players each time we play	Modify the skills evaluation sheet to allow members to easily advance to the next level of play		4		4	16	Colleen Mosca	
Fill all nets with players each time we play	Create a buddy system for recreational play to encourage upper level players to play and increase the skills of recreational players			4	4	12	Gary Pfaff	
Other ideas	Discount Fall Fling Tickets to increase participation and spend club funds to the benefit of all members		2		4	10	Mike Mosca	YES
Recruit new members	Directly ask each member to bring in a new member in 2020			2	6	10	Brenda Fogg	
Fill all nets with players each time we play	Call players to encourage players to return to the nets and provide incentive to those people who make the calls			2	5	9	Colleen Mosca	
Other ideas	Provide a scholarship fund for William Jessup Volleyball Members to build community relationships with our club. Provide club members with information about individual athletes at William Jessup and encourage our members to support the needs of these scholar athletes				6	6	Gary Pfaff	
Other ideas	Publish the suggestions that came from our round table discussions and post them on our club whiteboard, website and Facebook account asking for additional suggestions from the members				3	3	Jim Puthuff	
Fill all nets with players each time we play	Open recreational play to all levels to encourage more participation on any given day				1	1	Linda Swinton	YES

Steering Committee Signatures

Acceptance of January 20, 2022 Meeting Minutes

Cynthia M Underwood, Chairperson

Charles F. Hill, Jr, Treasurer / Membership

Sidne S. Clark George, Secretary

Diane Ferrari, Communications Coordinator

Linda Swinton, Recreational Play Coordinator

Mel Switzer, Training Administrator

Carol Critch, Mentor/Member Coordinator

Ross Underwood, Webmaster

Eric Crisp, Competitive Play Coordinator

Tom Jasper, Equipment Manager

Doug Blanchard, Email Coordinator

Terri Vallis, Social Activities Coordinator