

Lincoln Hills Water Volleyball Steering Committee Minutes

March 13, 2018 | 6:00 PM

Location: Multimedia Room, Orchard Creek Lodge

Steering Committee Board Members Present:

- Chairperson ~ Sidne George
- Communications Coordinator ~ Candy Castro
- Competitive Play Coordinator ~ Elaine Kalani
- Treasurer/Membership Chairman~ Mike Mosca
- Webmaster ~ Vacant
- Secretary ~ Colleen Mosca
- Recreational Play Coordinator ~ Sandy Manildi
- Equipment Manager ~ David Fogg
- Email Coordinator ~ Vacant

Members Absent: Social Activities Coordinator ~ Marianne Crosby

Training Administrator ~ Mel Switzer

Guests: **Mary and Bob King**
 Cindi Underwood

Meeting Called to Order:

The meeting was called to order at 5:55 PM by Sidne George.

1. **Sidne George**, started off the meeting by welcoming our guests, Cindi Underwood and Mary and Bob King.
2. **Sidne then informed the group that with the resignation of Michelle Shipley as our email coordinator in mid-February, Cindi Underwood had stepped up to fill that role.** Our first order of business was to hear from Cindi on her **qualifications and then allow a vote.** Cindi presented her background to us as a long-time employee in the counseling office at Granite Bay High School and another school district prior to that. She has many years of experience in office administration. Sandy motioned to vote Cindi in and Dave seconded with all in favor to approve. Clarification on when the club email would be used was discussed. It was decided that the SC committee will communicate directly with one another on SC issues and not

- through the club email system. Cindi indicated that she has vacations lined up and will need back up. Candy Castro agreed to be the backup person.
3. The next order of business was concerning a non-sportsmanlike incident. The details of this discussion are in the Executive Committee Binder and for the eyes of the Steering Committee only.
 4. **Meeting minutes proposal** – Sidne proposed the **minutes be published to the website in a timelier manner**. Colleen Mosca **committed to getting them published to the site by 2 weeks** after the meeting takes place. This will include 48 hours allotted to SC members approving the minutes via email to Colleen in order for the 2 week commitment to be accomplished. It was the past practice of the committee to wait until the following meeting to have the minutes approved. This practice led to untimely meeting minutes for the entire club. Sandy motioned, Cindi seconded and all the rest were in favor of the new process.
 5. **Social** – Marianne – Marianne is out of town.
 6. **Training** – Mel – Mel is out of town.
 7. **Communications** – Candy informed the committee that the Clubs Expo event went very well. She had several volunteers including Gary Rogers, Harriet Rogers, Cindi Underwood, Marianne Crosby and Jeanne Reinhardt. She said there were 12 people interested who signed a list.
 8. **Mike Mosca emailed both the financial and membership report to all committee members prior to the meeting to save time.** Two new members joined the club in February: Mark Katzen and Renee Dvorak. Mike reported that all those members who authorized their email release on their registration form will have their **email information placed in a directory under the Club Directory section** (password protected) on the website. **Mike Mosca** updated the group that he will go ahead and work with our previous vendor and use our previous design for tee shirt and sweatshirt orders.
 9. **Equipment Coordinator - David Fogg - said he needs 3 more blue balls and some zip ties.** He fixed the middle net for the barrier between the 2 nets. He also weighted the rack for hanging the rakes. He has the second key for the mailbox as well. Mike has the only other key. The committee approved Dave to purchase what he needs at this time.
 10. **Meeting minutes from February were approved** via email between SC members. Colleen will post to the website immediately.
 11. **Non-Sportsperson-like Behavior Complaint Action Form Policy** was discussed at length by the committee and modified on the computer to reflect how matters will be handled going forward. Recent situations are shaping the document. This document will be modified as needed and will be publicized to the club members to make them aware of changes made. A sub group of Steering Committee members will be formed and called the Disciplinary Committee (DC). The DC will handle the discipline process with the individual

(subject) of the complaint as they are received. Enforcement of the policy was discussed and documented. Sandy will put an email out to the entire club which will explain the 3 steps enforcement process during play. This enforcement piece of the process is necessary in order to maintain the sportsperson-like behavior our club has been founded upon.

12. **Elaine reported that the spring ranking process was going very well and that the new Level 5 and 6 players will be announced by March 23rd.** The new roster of Level 5 and 6 players will play on Monday, March 26th. The new roster of resulting Level 4 players will play on Tuesday, March 27th.
13. **Sidne spoke about the club culture** and how we need to ensure it stays positive and what steps we can take to ensure this. The group agreed that it's imperative our club remains positive and action will be taken to ensure this when necessary.
14. **Meeting adjourned by Sidne at 8:43 pm.**